

**EAST WINDSOR PERMANENT BUILDING COMMISSION  
EAST WINDSOR, CONNECTICUT'**

**MINUTES OF AUGUST 27, 2018 - REGULAR MEETING**

**I. TIME AND PLACE OF MEETING**

The meeting was called to order by Chairman Al Rodrigue at 5:37 p.m. at the East Windsor Town Hall, 11 Rye Street, Broad Brook, CT.

**II. ATTENDANCE**

Present: Building Commission Members: Chairman Al Rodrigue, Dick Pippin, Joe Sauerhoefer, Tom Talamini and Jim Thurz.

Also present: Len Norton, Town Engineer / Public Works Director and Roger Baker, Facilities Manager.

**III. PREVIOUS MINUTES:**

Upon **MOTION** by Mr. Pippin, Seconded by Mr. Talamini, it was  
**VOTED:** To approve the minutes of April 23, 2018.  
**In Favor:** Unanimous

Upon **MOTION** by Mr. Pippin, Seconded by Mr. Talamini, it was  
**VOTED:** To approve the minutes of July 30, 2018.  
**In Favor:** Pippin, Talamini, Rodrigue, Sauerhoefer  
**Abstain:** Thurz

**IV. NEW BUSINESS:**

**1. Up Coming Projects**

Mr. Sauerhoefer reported that they will be putting a bathroom and concession stand behind Scout Hall on Abbe Road. There will also be a concession stand with two bathrooms and storage and a splash pad at the Reservoir. They are working on a preliminary layout and location. The cost would be about \$250,000 for the splash pad and everything going with it. Mr. Sauerhoefer said we will be the general contractor and will hire out the individual trades. He said we will do the layout and design and have an architect do the plan. They will then present it to the Building Commission. Mr. Sauerhoefer said regarding the bathroom at Abbe Road we are watching the cost factor. We are trying to come in under budget.

**2. CIP Approval**

Mr. Sauerhoefer said the above projects are two of the projects for CIP. He will have more information at the next meeting.

**V. UNFINISHED BUSINESS**

**1. UPDATE ON COMPLETION OF THE CONTRACT FOR THE BROAD  
BROOK SCHOOL MODULAR CLASSROOMS**

Mr. Sauerhoefer said we received an email and were told that everything was complete. He said he went to the site with Len Norton. They had put in a new sidewalk where they put the dumpster and they now need to put in a whole new sidewalk. They cut 1' x 1' squares. Mr. Norton said there was a manhole where they had a problem. That came out acceptable. Mr. Sauerhoefer said he will send an email tomorrow. He suggested that the Building Commission members might want to do a walk-through tomorrow.

Mr. Rodrigue said we are asking for complete work. Mr. Sauerhoefer said they were supposed to have a final inspection with Rand Stanley. He didn't know if that was done. Mr. Stanley needs to show us that he has done the inspection and given the CO.

Mr. Sauerhoefer explained that we approved the purchase of six computers for the new classrooms. We have the receipt from September of 2016. In December of 2016 four laptops were ordered. They said it was part of the project. Mr. Sauerhoefer referred to a bill from Whalley Computer Associates, Inc. in the amount of \$2,509.14. He said we need the approval of this board to actually pay for these. They have not been paid since 2016. Mr. Pippin said we need to know where the laptops are. Mr. Sauerhoefer said he didn't know who decided that laptops were needed.

Upon **MOTION** by Mr. Pippin, Seconded by Mr. Talamini, it was  
**VOTED:** That until we know who authorized the purchase of the laptops, we don't  
pay the bill.  
**In Favor:** Unanimous

**2. EAST WINDSOR MIDDLE SCHOOL UPGRADES**

Mr. Baker said the boiler project is pretty much complete. SNET has to tie in the emergency management system. It will be inspected on Wednesday. Mr. Norton said that Roger Baker did a nice job.

Mr. Sauerhoefer said they haven't had any leaks at the middle school roof. Mr. Norton said they are in compliance. We need to make sure that Rand Stanley has signed off.

3. **ALLIANCE CAPITAL GRANT 2**

Mr. Baker distributed copies of a spreadsheet that gives an update of the various projects. (Attachment A) The commission members reviewed it and it was briefly discussed. It was noted that most of the work has been completed. Mr. Rodrigue said they had good contractors.

**VI. FINANCIAL**

Nothing to report

**VII. INFORMATION**

None.

**VIII. TOPICS FROM THE FLOOR**

None

**IX. PUBLIC PARTICIPATION**

None.

**X. ADJOURNMENT**

Upon **MOTION** by Mr. Sauerhoefer,  
**VOTED:** To adjourn at 6:09 p.m.  
**In Favor:** Unanimous

Seconded by Mr. Pippin, it was

Respectfully submitted,  
Marlene Bauer, Recording Secretary

# Attachment A

		Alliance Grant #2		
High School				
	Grant			
Aux Gym Connector	\$180,000.00			
	EDM Architects	\$15,300.00		
	Jacunski Humes Architects	\$32,600.00		
	Dewright Design Architecture	\$5,200.00	Contracted	
	Chris Witham Construction	\$92,175.00	Contracted	Started
	Asbestos testing	\$1,520.00	Contracted	Complete
	Asbestos Monitoring	\$3,900.00	Contracted	Complete
				Total
				\$102,795.00
Carpet Library	\$25,200.00			
	Osborne Flooring	\$25,200.00		
	Dalene Flooring	\$17,155.00		
	Red Thread	\$19,308.00	Contracted	Complete
	Furniture Movers	\$8,370.00	Contracted	Complete
				Total
				\$27,678.00
New Lights Auditorum	\$4,870.00			
	Scott's Electric	\$7,876.00	Contracted	Complete
				Total
				\$7,876.00
Middle School				
New Gym Bleachers	\$22,823.00			
	Robert Lord Co. (Hussey)	\$20,250.00		
	Corbin Interior (Irwin)	\$25,629.00		
	NEFS (Sheridan)	\$19,990.00	Contracted	Complete
	Dumpster	\$1,000.00		Total
				\$20,990.00
LED Lighting Café, office audit. Outside	\$17,225.00			
	Scotts Electric	\$13,905.00	Contracted	Complete
				Total
				\$13,905.00
AC Café	\$120,000.00			
	BVH Mechanical Engineers	\$4,000.00	Contracted	Complete
	SK Mechanical	\$27,105.00	Contracted	Waiting Eng. approval
	A/E Audit	\$29,945.00	Contracted	Waiting Eng. approval
	Scotts Elec Café	\$4,150.00	Contracted	Complete
	SNE Café	\$2,950.00	Contracted	
	Scotts Elec. Audit	\$10,600.00	Contracted	Complete
	SNE Audit	\$4,750.00	Contracted	
				Total
				\$83,500.00
Broad Brook				
New Bleachers Gym, refinish gym floor	\$40,757.00			
	Robert Lord Co. (Hussey)	\$26,850.00		
	Corbin Interiors (Irwin)	\$27,616.00		
	NEFS (Sheridan)	\$19,995.00	Contracted	Complete
Gym Floor Refinishing				
	Dalene Flooring	\$13,821.00	Contracted	Complete
	Dumpster	\$1,000.00		Total
				\$34,816.00
Windows Laura's office area	\$62,954.00			
	Eastfield Glass	\$16,880.00	Contracted	Complete
	Hygenix Asbestos Monitoring	\$3,400.00	Contracted	Complete
	Bestech (Asbestos Removal)	\$15,000.00	Contracted	Complete
				Total
				\$35,280.00
Pole Lights Circle	\$7,810.00			
	Scotts Electric	\$7,810.00	Contracted	Started
				Total
				\$7,810.00
Window Sills	\$34,000.00			
	MJP Contractors	\$36,050.00	Contracted	Complete
				Total
				\$36,050.00
Sinks and Counter Tops	\$19,350.00			
	MJP Contractors	\$27,180.00	Contracted	Complete
				Total
				\$27,180.00
				Grand total
				\$507,580.00